

**CIVIL SERVICE BOARD MINUTES**  
**NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.**

The Civil Service Board of the Seminole County Sheriff's Office met on January 7, 2020 at the Seminole County Sheriff's Office. The Board Members present were Mr. Ben Newman, Retired Major David Diggs, Sgt. William Noonan, and Detention Deputy Taurus Burke. Director Bob Hunter, Captain Ron Shaw, Manager Mark Rehder, and Senior HR Analyst Shelley West were also present.

The meeting started with a call to order at approximately 4:04 pm.

The minutes for the meeting held on December 3, 2019 were reviewed. Major Diggs made a motion for approval of the minutes. Deputy Burke seconded the motion. The minutes were unanimously approved.

The incentive pay for experienced Deputy Sheriff was clarified in regards to whether military time qualifies as experience. The time will be recognized by the Sheriff's Office if it qualifies for Equivalency of Training (EOT).

The Board welcomed Sgt. Noonan.

There was a vote to choose for the position of Chairperson. Major Diggs motioned for Mr. Newman to continue as Chairperson. Deputy Burke seconded the motion. Mr. Newman was unanimously chosen as Chairperson.

There was a vote to choose for the position of Secretary. Major Diggs motioned to Deputy Burke to be selected as Secretary. Sgt. Noonan seconded the motion. Deputy Burke was unanimously chosen as Secretary.

A copy of the Civil Service Law was provided to all the members.

Captain Shaw with the Recruitment Division was introduced to the Board. The new division was created to focus on recruiting including military, academies, social media, flyers, etc.

Human Resources proposed to continue having all applicants submit a physician's clearance form but waive the Civil Service testing for active Law Enforcement applicants. There are other agencies that waive the Physical Abilities Test by SCSO is proposing to waive the PAT and the written portion of the testing. This would decrease processing time. Deputy Burke motioned to approve the proposal. Major Diggs seconded the motion. The Board unanimously approved the proposal.

Director Hunter updated the Board on the selections for the Law Enforcement sponsorship that will begin on February 11, 2020. There were a total of 33 applicants chosen.

The next meeting is scheduled for February 4, 2020 at 4pm.

The meeting adjourned at approximately 4:33 pm.

These minutes prepared by Shelley West and approved by the Board Secretary, Deputy Burke.